



## **Privacy Policy**

This notice discloses the privacy practices for Access Truck Parts.

### **INFORMATION COLLECTION & USE**

We are the sole owners of the information collected on our website, over the phone, in person or through other methods of contact. We only collect and access information that you have voluntarily given us. We will not sell or rent this information to anyone.

We will use your information as necessary to contact you, and fulfill any business needs or requests related to you. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request (e.g. to ship an order).

We may contact you via email in the future to tell you about specials, new products or services, and changes to this privacy policy. You may opt out of any future contacts from us at any time by written or verbal request.

### **CONTROL OVER YOUR INFORMATION**

You can do any of the following at any time by contacting us via email or phone:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

### **SECURITY**

Whenever we collect sensitive information online (such as credit card data), that information is encrypted and securely transmitted to us. You can verify this by looking for a closed lock icon related to the URL in your web browser, or verifying "https" is at the beginning of the web page address.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific task (e.g. billing, shipping or customer service) are granted access to personally identifiable information. The computers & servers in which we store and access your information are kept in a secured environment.

If you have any questions or concerns about this privacy policy, you are welcome to contact us via telephone at 602-437-6948 or email at [admin@accesstruckparts.com](mailto:admin@accesstruckparts.com).

**ACCESSTRUCKPARTS**

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